MADISON COUNTY
DEPARTMENT OF HUMAN RESOURCES

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VACANCY ANNOUNCEMENT

DIRECTOR OF COMMUNITY HEALTH SERVICES

(*COUNTY APPLICATION REQUIRED*- Go to: https://madison-portal.mycivilservice.com/)

Director of Community Health Services sought for full-time position with the Madison County Health Department. This administrative position exists in the County Public Health Department and involves responsibility to manage, coordinate and plan a variety of health programs including epidemiology, family health, health promotion and education in chronic disease and other health prevention programs. The incumbent is responsible for planning, organizing and providing fiscal management activities for the programs, including quality control, staff scheduling and budgeting. The work is performed under the general supervision of the Public Health Director with leeway allowed for exercise of independent judgment in carrying out details of the work. Supervision is exercised over the work of professional and clerical employees. The incumbent performs related duties as required.

MINIMUM QUALIFICATIONS: Either:

(A) Possession of a Master's degree, or higher, in Public Health, Health Administration, Nursing, or closely related field, and two (2) years of supervisory experience in public health or health care administration; OR

(B) Possession of a Bachelor's degree in Nursing and four (4) years of full-time paid experience, or its part-time equivalent, in community health nursing, two (2) years of which shall have been in a supervisory capacity.

NOTE: Degree(s) must have been awarded by a college or university accredited by a regional, national or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside of the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at http://www.cs.ny.gov/jobseeker/degrees.cfm. Candidates will be required to pay the evaluation fee.

SPECIAL REQUIREMENTS:

1. Possession of a valid New York State driver's license at time of appointment and maintenance of said license for the duration of appointment.

2026 Hiring Salary: $91,786; Managerial/Confidential (M/C) position that includes a M/C benefit package.

Application Deadline: 11/12/2026

Equal Opportunity Employer (EOE)