



MADISON COUNTY DEPARTMENT OF HUMAN RESOURCES

RYAN D. AYLWARD
Director of Human Resources

Phone: 315-366-2341

Fax: 315-366-2725

Email: ryan.aylward@madisoncounty.ny.gov

SHAWN M. PRIEVO
Deputy Director of Human Resources

Email: shawn.prievo@madisoncounty.ny.gov

VACANCY ANNOUNCEMENT

SUMMER YOUTH COUNSELOR (SEASONAL)

(*COUNTY APPLICATION REQUIRED-Go to:* <https://madison-portal.mycivilservice.com/>)

A Summer Youth Counselor is being sought for a position with the Madison County Planning/Employment & Training Department. This is a sub-professional position involving counseling of and providing vocational guidance as well as establishing meaningful relationships with participants in a Summer Youth Program. The work is performed under the general supervision of a professional Employment and Training counselor with some leeway provided for the use of independent judgment. Supervision of others is not ordinarily a responsibility of the position. An incumbent in this position does related work as required.

MINIMUM QUALIFICATIONS: MINIMUM QUALIFICATIONS:

- (a) Completion of a minimum of 60 semester credit hours in a college or university accredited by a regional, national or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education; OR
- (b) Graduation from high school or possession of a high school equivalency diploma and two (2) years of full-time work experience*; OR
- (c) Four (4) years of full-time work experience*: OR
- (d) An equivalent combination of training and experience as defined by the limits of (a) through (c).

*The work experience requirement for this position is used as an indicator of the applicant's reliability, dependability, motivation, etc. The work experience requirement is not intended to indicate possession of specific knowledges, skills or abilities and, therefore, the experience need not be in a specific occupational area. Work experience can be substituted for formalized education on a year-for-year basis.

NOTE: Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time experience requirements.

NOTE: If the position involves the operation of a vehicle, possession of an appropriate New York State driver's license at time of appointment and maintenance of said license for the duration of appointment.

2026 Hire Rate: \$20.00/hr (37.5 hrs/wk); June-August

EOE