

# MADISON COUNTY DEPARTMENT OF HUMAN RESOURCES

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## VACANCY ANNOUNCEMENT

### CASEWORKER (NYS HELPS Program)

(*COUNTY APPLICATION REQUIRED*- Go to: <https://madison-portal.mycivilservice.com/> )

**2026 Hire Rate:** \$29.69/hour (37.5 hours/week).

Madison County seeks a full-time Caseworker. The work involves providing social work services for individuals and/or their families, including children, to assist them with their economic, emotional, social and environmental difficulties. Work is performed under the close supervision of a Supervising Caseworker, with in-service training provided through the agency's staff development program. The responsibilities include formulating and carrying out plans to meet the individual problems of the cases assigned in consultation with the Supervising Caseworker. The incumbent performs related work as required.

#### **OPEN COMPETITIVE MINIMUM QUALIFICATIONS:**

- (A) Possession of a Bachelor's degree or higher-level degree; OR
- (B) Licensure and current registration as a Registered Professional Nurse in New York State and one (1) year full-time paid, or its part-time equivalent, nursing experience.

**NOTE:** Degree(s) must have been awarded by a college or university accredited by a regional, national or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside of the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

**PROMOTION MINIMUM QUALIFICATIONS:** Limited to Department of Social Services employees with at least one (1) year of continuous service who also meet the open competitive qualifications.

**SPECIAL REQUIREMENT:** Possession of an appropriate New York State Driver's License is required at the time of appointment and maintenance of said license for the duration of appointment.

**NOTE:** In compliance with Section 424-a of the Social Service Law those candidates who are being considered for employment will be required to sign a release form for clearance determination by the State Child Abuse/Neglect Central Register.

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