

MADISON COUNTY DEPARTMENT OF HUMAN RESOURCES

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VACANCY ANNOUNCEMENT

DEPUTY DIRECTOR INFORMATION TECHNOLOGY (HELPS PROGRAM)

(COUNTY APPLICATION REQUIRED- Go to: <https://madison-portal.mycivilservice.com/>)

Application Deadline: Please send application to Madison County Department of Human Resources no later than **03/09/2026**.

Full-time Deputy Director of Information Technology sought for the Madison County Information Technology Department. The work involves responsibility for assisting in administering and managing county-wide Information Technology (IT) activities. The incumbent assists in planning, directing and coordinating all County IT operations and activities, establishing IT policies, procedures and standards, and coordinating and administering IT contracts. The incumbent also either directly provides or assigns IT personnel to provide technical assistance and advice to County departments regarding the identification and solution of a variety of data processing and systems design and analysis problems. The work is performed under the direct supervision of the Information Technology Director with leeway allowed for the use of independent judgment in carrying out the details of the work. Direct supervision is exercised over subordinate County IT staff. The incumbent performs related work as required.

This position is a Managerial/Confidential (M/C) position that includes a M/C benefit package.

2026 Hiring Salary: \$91,786/yr

MINIMUM QUALIFICATIONS: Either:

- (A) Possession of a Bachelor's degree, in Computer Science, Information Technology or closely related field AND three (3) years of full-time paid experience, or its part-time equivalent, in information technology services; OR
- (B) Possession of an Associate's degree in Computer Science, Information Technology, or closely related field and five (5) years of full-time paid, or its part-time equivalent, experience as described in (A) above; OR
- (C) An equivalent combination of training and experience as outlined by the limits of (A) and (B) above.

NOTES:

1. Degree(s) must have been awarded by a college or university accredited by a regional, national or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside of the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
2. Advanced study in a college, university or business school accredited by a regional, national or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education may be substituted for the experience on a year for year basis.
3. Candidates must possess a valid New York State driver's license at time of appointment and maintenance of said license for the duration of appointment.

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